

RETURN REGISTRATOR FORM AND PAYMENT TO:

CITY OF DURHAM

Department of Neighborhood Improvement Services

Lynwood Best, Senior Neighborhood Specialist

101 City Hall Plaza

Durham, NC 27701

SPONSORS



The City of Durham has embarked on a campaign to address and revitalize neighborhoods through the Neighborhood Pride Alliance Initiative. The focus of this initiative, as it relates to rental housing, is to develop vibrant and sustainable neighborhoods and to engage property owners in the process. The Landlord Training Workshop is a collaboration between the community and the City of Durham Departments of Neighborhood Improvement Services, Police, Human Relations, Solid Waste, Community Development, Water Management, Public Works (Stormwater Services), and City/County of Durham Planning and Zoning .



In its pursuit of becoming Durham's leading affordable housing provider, Durham Housing Authority seeks to engage the community at large on this critical mission. The agency is in the housing business, but its focus is on families - to help them with the most basic need in life – shelter. The Authority also has a commitment to quality living for every citizen it serves.



Legal Aid of North Carolina, Inc. (LANC) is a statewide, nonprofit 501(c)3 law firm that provides free legal services in civil matters to low-income people in order to ensure equal access to justice and to remove legal barriers to economic opportunity. LANC operates in all 100 counties in North Carolina through 24 geographically-based offices.



The responsibilities of owning or managing property for rent or lease has changed over the years as state, federal and municipal governments have sought to protect the rights of landlords and tenants. Find out more about your role as a landlord or property manager.

LANDLORD TRAINING WORKSHOP

**SATURDAY,
NOVEMBER 7, 2009**

**Registration: 8:00 a.m. - 9:00 a.m.
Presentations: 9:00 a.m. - 4:45 p.m.**

**Durham City Hall
101 City Hall Plaza
Durham, North Carolina**

*Seating is limited.
Please register by October 31.*

Our Community Working Together

The Landlord Training Workshop is designed to assist landlords, property managers, resident managers, and others who are actively involved in managing rental housing.

The Landlord Training Program has two focal points:

- Encourage effective property management that will significantly contribute to safe and decent housing which will improve the health of the community
- Legitimate techniques to halt illegal activity on rental property

Workshop Topics:

- The Community Approach: Building landlord, renter, homeowner, and business relationships
- Applicant screening techniques
- Rental agreements and fair housing issues
- Management techniques
- The eviction process
- Achieving a stable, satisfied tenant base
- Maintaining property to habitable standards
- City Code Enforcement

REGISTRATION: The registration fee of \$30.00 includes workshop material, Landlord Training Manual, light breakfast, refreshments, and lunch.

Free Parking is available in Parking Deck on Mangum Street.



SCHEDULE

- 8:00 REGISTRATION
- 9:00 WELCOME, INTRODUCTION AND WORKSHOP OVERVIEW
The Mission and Why Landlord Training
- 9:15 City of Durham Police Department
Crime Prevention through Environmental Designs
- 10:30 City of Durham Neighborhood Improvement Services
Minimum Housing Code
- 11:30 City of Durham Human Relations
Fair Housing
- 12:15 LUNCH
- 1:15 Durham Housing Authority
Section 8: Housing Choice Voucher Program
- 1:45 Legal Aid of North Carolina, Inc.
Tenant and Landlord Rights
- 2:15 Durham City/County Zoning Enforcement
The Most Common Violations
- 3:00 Question and Answer Breakout Sessions
- Human Relations - Fair Housing
 - Durham Housing Authority
 - Neighborhood Improvement Services
 - Zoning Enforcement
- 3:00 City of Durham Solid Waste Management
- 3:30 City of Durham Community Development
Lead-based Paint
- 4:00 City of Durham Water Management and Public Works (Stormwater Services)
- 4:30 WORKSHOP ENDS

For more information, contact:
Lynwood Best
Neighborhood Improvement Services
(919) 560-1647, Ext. 34254

REGISTRATION FORM LANDLORD TRAINING WORKSHOP

Registration covers conference material, Landlord Training Manual, light breakfast, refreshments, and lunch.

NAME _____ PHONE NO. _____

EMAIL ADDRESS _____ ALT. PHONE NO. _____

BUSINESS NAME (if applicable) _____

ADDRESS _____

Street Number and Name or P. O. Box _____ City _____ State _____ Zip _____

NO. ATTENDEES _____ CHECK NO. _____ TOTAL ENCLOSED: \$ _____

MAKE CHECK FOR \$30.00 PER PERSON PAYABLE TO CITY OF DURHAM

*Mail registration form and check to the address on back.
Seating is limited. To ensure seating, please register by October 31, 2009.*

DETACH HERE